**April 19, 2023**

**Attendees: Craig Wong (Co-chair), Karl Bertrand (Co-chair) Cynthia Knox, Debbie Anderson, Vincent Madera, Sylvia Bolivar, Tiffany Nozil, Judith Mezey, Alba Guevara, Tajae Gaynor, Jeanette Carrington, Trevor Payne, Annette Peters-Ruvolo, Yoav Spiegel, La Tonia Rosado, JoMarie Casarella, Randolph Scott, Helen Frankel, Nicole Granata, Kathy Pandekakes, Walt Ritz, Brittany Hodgins, Joseph Lobello, Kathryn Valencia, Willa Brody, Anahaita Kotval, Angela Bailey, Allison McSpedon, Jenny Badree, Todd Seaman, Angela Hyman, Grace Perry, Elane Falcone, Adean Sauders, James Coughlin, Jesse Johnson, Richard Nightingale, Elissa Ramos, Louise Hamilton, Juan Rogers, Colin Dacres**

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| **Topic #1:** |  |
| **Announcements/Updates** | * Craig Wong & Karl Bertrand Co-Chairs called the meeting to order at 9:30 a.m.
* Co-chairs called for motion to accept March minutes. Colin Dacres, WestCOP motioned to accept, Tajae Gaynor, Cluster seconded. All in favor zero opposed.
* Helen Frankel, FSSY announced FSSY is offering Home Health Care Aide certification classes. Flyer provided in the chat.
* James Coughlin, Westhab reported as of April 1st 2023 Westhab Inc, was awarded the Employment services contract through DSS.
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| **Topic #2:** | **Discussion:** |
| **Good News Segment**  | * Angela Bailey, PWLE announced the Lived Experience Advisory Group is now active, the 1st meeting will occur on 4/19/2023.
* Colin Dacres, WestCOP announced WestCOP hosted a job fair recently at Grasslands shelter and 8 clients were awarded jobs on the spot.
* Elissa Ramos, Westhab reported Westhab Project Connect celebrated its 2nd anniversary on March 31st 2023. A flyer illustrating the impact/services provided over the past two years was provided in the chat.
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| **Topic #3:**  |  |
| **2023 PIT Count Results**  | * Yoav Spiegel, DCMH reviewed the following reports:
* WCoC Summary Comparison of 2019/2020/2021/2022/2023 count of the homeless.
* 14-year PIT comparison at January 2023
* 2017-2023 site by site PIT comparison
* Material with the data was provided to the board members via email and will be posted on the CoC’s website.
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| **Topic #4** |  |
| **2022 Awards vs Request**  | * Yoav Spiegel, DCMH reviewed NY-604 FY 2022 CoC awards vs request report. All contracts were renewed and all the grants are the same amount from the previous year.
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| **Topic #5** | **Discussion:** |
| **Explanation of new vote shares**  | * Yoav Spiegel, DCMH reviewed the Westchester CoC Board vote shares per FY2022 funding awards.
* An updated copy of the Westchester County CoC Board vote shares was provided to the group via email.
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| **Topic #6** | **Discussion:** |
| **WCoC Guiding Principles Vote**  | * Annette Peters-Ruvolo, DCMH reviewed the proposed WCoC Guiding Principles.
* Cynthia Knox, CHHOP & Richard Nightingale, Westhab Inc. requested that the principles be revised removing Strategic Advisory group under Article IX-Committees.
* Co-chairs called for motion to accept the WCoC Guiding Principles with the revision. Cynthia Knox, CHHOP motioned to accept, Vincent Madera, Children Village seconded. All in favor zero opposed.
* The finalized WCoC Guiding Principles was provided to the board members via email.
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| **Topic #7** | **Discussion:** |
| **LGBTQ Policy Vote**  | * Allison McSpedon, reviewed the proposed LGBTQ + Inclusivity drafted policy.
* Board members Cynthia Knox, CHHOP and Anahaita Kotval, LUW expressed concerns regarding employee harassment and discrimination reporting protocol.
* Co-Chair Karl Bertrand agreed to set up a meeting with PD&D Systems Manager Allison McSpedon and board members Cynthia Knox and Anahaita Kotval to further the discussion.

Co-chair Craig Wong announced we will vote on the policy at the next board meeting in May.  |
| **Topic #7** | **Discussion:** |
| **Strategic Advisory Committee Update**  | * Richard Nightingale, Westhab Inc. reported that the advisory committee is currently interested in pursuing two policy items:
* Developing Permanent Supportive housing that provides supportive services for intensive level of care.
* Developing Landlord Protections in order to expand housing options.
* Richard Nightingale, Westhab Inc. announced the next meeting is May 26th 2023 however it may be rescheduled due to the holiday.
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| **Topic #8** | **Discussion:** |
| **RSP Update**  | * Debbie Anderson, CHI provided an RSP referral update.
* Material with the data was provided to the board via email.
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| **Topic #9** | **Discussion:** |
| **HCR EHV Update**  | * Jesse Johnson, Westhab Inc. provided an EHV update.
* Material with the data was provided to the board members via email.
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| **Topic #10** | **Discussion:** |
| **Eviction Prevention**  | * Material with the data was provided to the board members via email.
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Meeting was adjourned at 11 am

Respectfully submitted: La Tonia Rosado                        Date: 4/19/2023

Next Meeting: May 17th 2023

Time: 9:30 a.m. Location: Zoom Webinar