

**Westchester County**  
**Continuum of Care Partnership to End Homelessness**  
**COC MONTHLY BOARD MEETING**  
**AGENDA: December 18, 2019**

- I. Welcome and Introductions**
- II. Announcements**
  - a. November minutes on hold until Jan mtg
  - b. New Planning Associate – Tiece Thomas
- III. Annual Meeting reaction**
- IV. Recommitment 2020 – 7 agencies need to recommit this year**
- V. Ranking/review proposal – meeting to be scheduled in January**
- VI. Low Barrier –Universal Termination procedures**
- VII. Volunteerism/PIT Count**
- VIII. Guiding Principles review** – particularly around support letters guidelines; we will do primarily via email – I will propose a draft w a comment period so we can approve by end **January.**
- IX. Subcommittees**
  - Homelessness Prevention Network
  - CE Committee/Data/Systems Committee
  - Patriot Housing
  - CERC for PSH
  - CERC for RRH
  - DV Survivors CERC
  - Street Outreach
  - Education Committee
  - **Self-Sufficiency Committee**
  - **PIT Count**
  - Housing Success
  - **Landlord Relations Committee**
  - Consumer Advisory Committee

**Next CoC Board meeting: 1/15/20 – DCMH, 112 East Post Road Room 217**  
Check out our website: [www.wcohomeless.org](http://www.wcohomeless.org)

**Westchester County Continuum of Care Partnership for the Homeless  
Monthly Meeting Minutes**

**December 18, 2019**

**Attendees:** Annette Peters-Ruvolo (Co-Chair), Karl Bertrand (Co-Chair), Nicole Blan, Nadine Burns-Lyons, Tajae Gaynor, Alba Guevara, Brittany Hodgins, Candice Kane, Joe Kenner, Kathy Pandekakes, Yoav Spiegel, JoMarie Tarchoun, Craig Wong, Barbara Pose, Triece Thomas.

Topic #1:	Discussion:
<b>Announcements/Updates</b>	<ul style="list-style-type: none"> <li>• Annette Peters-Ruvolo, Co-Chair, started the meeting at 11:10 a.m.</li> <li>• Introductions were made.</li> <li>• Meeting minutes delayed due to Jeff Worden's departure – Annette to work on Nov and Dec for January meeting.</li> <li>• Triece Thomas was introduced as the CoC's new Planning Associate. Triece is full-time with the CoC as an employee of PD&amp;D.</li> <li>• Guiding Principles will be reviewed in December with approvals done possibly via email. Deadline is end of January.</li> </ul>

Topic #2:	Discussion:
<b>Annual meeting</b>	<ul style="list-style-type: none"> <li>• Brief discussion/review of Annual Meeting held that morning. Feedback was positive, particularly in relation to having multiple speakers, a power point presentation and more interaction.</li> </ul>

Topic #3:	Discussion:
<b>Recommitment 2020</b>	<ul style="list-style-type: none"> <li>• Annette reviewed which agencies need to recommit this year (there are 7 total). Member agencies must re-commit every 2 years. Those present were given new forms; Annette, with Malika Richards' help, will outreach to other agencies with deadline of 2/15/20.</li> </ul>

Topic #4:	Discussion:
<b>Low Barrier – Universal Termination Procedures</b>	<ul style="list-style-type: none"> <li>• In the spirit of universality, particularly for PSH projects, there has been discussion, prompted by the Low Barrier allowance made by HUD in the last NOFA, to move towards a more universal procedure for terminating program participants. We discussed ideas of using the Housing Success Workgroup as the forum to case conference those individuals whose placement in the project is at risk, making case conference mandatory prior to termination. We agreed more clarity is needed around the use of low barrier and how to connect it to termination procedures.</li> </ul>

Topic #5:	Discussion:

<b>Volunteerism/PIT Count</b>	<ul style="list-style-type: none"> <li>• We requested that Board members look to staff and consumers for volunteers for this year's PIT Count, reminding them of the many ways people can contribute their time. Board members were asked to go to and promote our website for details.</li> <li>• HDSW offered use of the Living Room that night. FSSY and CHHOP also suggested our using Good360 website for bulk goods for the PIT Count. – Annette &amp; Triage will bring ideas back to PIT Count planning team.</li> </ul>
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<b>Topic #6:</b>	<b>Discussion:</b>
<b>Subcommittees</b>	<ul style="list-style-type: none"> <li>• With Triage now on board, Self Sufficiency has a new date of 1/27</li> <li>• PIT Count is scheduled for 1/23-1/24</li> <li>• Landlord Relations – Triage has been introduced to co-chair Joey Salerno to make plans for next meeting date.</li> </ul>

**Meeting was adjourned at 12:00pm.**

**Respectfully submitted:** Annette Peters-Ruvolo

**Date:** 12/31/2019

**Next Meeting:**

**Date:** Wednesday, 1/15/20

**Time:** 9:30am to 11:00am

**Location:** DCMH 112 East Post Road, Room 217, White Plains, NY