



## **RISE CASE MANAGER- CARING FOR THE HUNGRY AND HOMELESS OF PEEKSKILL (CHHOP)**

**General Description:** The RISE case manager is responsible for providing case management services to Rapid Rehousing clients enrolled in CHHOP's RISE program. The case manager is responsible for assisting clients to achieve and maintain safety and self-sufficiency

**RISE Program:** The Rehousing in Supportive Environments Program (RISE) is a collaborative program providing case management, housing, domestic violence, supportive services, and employment services to homeless domestic violence survivors and their families. This collaborative model was intentionally designed to provide "wrap-around" services in one program.

### **Principal Activities:**

- Conduct intake/assessment and developing service plans.
- Assist the client in obtaining permanent housing.
- Schedule housing inspections.
- Interface with landlords, real estate brokers, agencies.
- Assist clients with overcoming barriers to maintaining permanent housing.
- Assists domestic violence survivors and their families in achieving safety and self-sufficiency.
- Conduct required home visits to clients.
- Interface and collaborate with Westchester County Department of Social Services and other service providers.
- Maintain case files as required by governing body standards and CHHOP requirements.
- May require a flexible schedule.
- Other duties as required.

### **Qualifications:**

- Education: Bachelor's Degree (social services field, preferred)
- Experience: Minimum of 2 years in human services, preferred
- Spanish speaking/writing, preferred
- Working knowledge of issues related to homelessness and trauma
- Experience working with survivors of domestic violence a plus
- Must have a valid Driver's License and be able to travel for field visits
- Vaccinated



**Skills and Abilities:**

- Good oral and written skills
- Good time management skills, able to handle multiple tasks and assignments at the same time
- Self-starter, flexible
- Attentive to detail
- Able to establish positive, therapeutic relationships with clients and maintain good relationships with community partners
- Proficient in Internet research, E-mail, data bases, and Microsoft programs