

Westchester County
Continuum of Care Partnership for the Homeless
MONTHLY BOARD MEETING
August 16, 2017
9:30am

Attendees: Annette Peters-Ruvolo (Co-Chair), Karl Bertrand (Co-Chair), Geoffrey Anderson (phone), David Booker, Howard Charton (phone), James Coughlin, Helen Frankel, Tajae Gaynor, Nicole Granata, Alba Guevara (phone), Cynthia Knox, Anahaita Kotval (phone), Rita Liegner (phone), Maria McGinty, Allison McSpedon, Trish Quattrocchi, Yoav Spiegel, JoMarie Tarchoun.

Topic #1:	Discussion:
CoC recognized	<ul style="list-style-type: none"> Annette presented to the Board on the recognition award the CoC received on 7/27/17 from Westhab at the ribbon cutting ceremony for their BAY House program for young adults in Yonkers. The program is a collaboration between Children's Village and Westhab, and CoC funding is used to support the project.

Topic #2	
Approval of minutes	<ul style="list-style-type: none"> Minutes were approved from the 7/25 and 8/2 meetings. Anahaita Kotval motioned to accept; Cynthia Knox seconded. All in favor, none opposed, 0 abstentions.

Topic #3	
Results of PHB competition/vote on ranking and selection of grantee	<ul style="list-style-type: none"> Four applications were accepted by the CoC for review by Board members. Westhab, TGCW, FSSY and HDSW submitted proposals. Based on scoring sheets collected by a quorum of Board Members, Westhab and TGCW were invited to apply with the CoC for the PHB. Westhab's proposal is for 20 beds for PSH for vets and TGCW's is to expand their Leasing project for chronically homeless substance abusers. Members voted on the ranking of these projects- Maria McGinty motioned; Anahaita seconded. All in favor, none opposed, 0 abstentions. The PHB would be ranked last, the Reallocation projects would be ranked above the PHB, except for the DCMH RAP reallocation request, which would be ranked just below the DCMH RAP. DSS agreed to be the grantee for the new PHB; DCMH would be the grantee for the RAP reallocation and Leasing reallocation.

Topic #4	
HUD 16-11 Order of Priorities	<ul style="list-style-type: none"> The Board received a draft of the 16-11 notice from HUD via email on 8/3/17. Board adopted the notice for use. Anahaita Kotval motioned; Nicole Granata seconded; all in favor, 0 opposed; 0 abstentions.

Topic #5	Discussion:
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Coordinated Entry Update	<ul style="list-style-type: none"> JoMarie and Annette updated the Board – draft policy/procedure manual should be going out by the end of the week – we are asking review be completed so we can discuss after the MOP on 9/7/17. Final vote target is 9/20/17. Two sections related to DV and ESG are awaiting discussions with stakeholders prior to final draft for Board review; as soon as those are completed, they will be reviewed separately and inserted appropriately. Next steps will be training.
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Topic #6	Discussion:
Housing First	<ul style="list-style-type: none"> Yoav explained the implications and relevance of Project Apps checking off Housing First – it is our understanding that the 2 RRH and VH03 are the only projects that should not be considered Housing First. Grantees were asked to consider this carefully when completing their applications.

Topic #7	Discussion:
ESG recommendations from the Board	<ul style="list-style-type: none"> Annette agreed to send ESG recs to the Board for review and vote next time we meet, at the MOP on 9/7/17

Topic #8	Discussion:
Changes to Board - CMV	<ul style="list-style-type: none"> Dorothy Anderson has been designated our new CoC Board member and representative for the City of Mount Vernon in Danielle Scholar's absence.

Topic #9	Discussion:
Consumer Advisory Committee	<ul style="list-style-type: none"> The second meeting of the CAC is scheduled for 8/22 at 3pm at DCMH, room 217.

Topic #10	Discussion:
DOH sponsoring flu shots	<ul style="list-style-type: none"> Annette agreed to send Laurie Smalley's flyer out via email – WC DOH is sponsoring free flu shot clinics in the community targeting homeless individuals. Any CoC member agency can contact Laurie directly if they are interested in setting something up. Dates have already been scheduled at HOPE CS and St Peter's Church in Port Chester.

Meeting was adjourned at 11:30am.

Respectfully submitted: Annette Peters-Ruvolo

Date: 08/30/17

Next Meeting Date: 9/20/17

Time: 9:30am Location: DCMH room 217