



## REQUEST FOR INFORMATION FY2022 Westchester County Continuum of Care DV Bonus

**Due: 2 PM on Friday, August 12, 2022**

The Westchester County CoC is soliciting proposals from eligible partner agencies requesting to be included as a subrecipient provider in the application to HUD for the Domestic Violence Bonus (DVB) project, which **may** be awarded through the FY2022 Continuum of Care (CoC) Program competition.

A subrecipient agency will be chosen based on their ability to administer the DVB project successfully under the guidelines and requirements set by HUD in the FY2022 Continuum of Care Notice of Funding Availability available at:

[https://www.hud.gov/sites/dfiles/SPM/documents/Continuum\\_of\\_Care\\_Competition\\_and\\_Noncompetitive\\_YHDP.pdf](https://www.hud.gov/sites/dfiles/SPM/documents/Continuum_of_Care_Competition_and_Noncompetitive_YHDP.pdf)

and 24 CFR 578, which may be accessed to reference specific sections mentioned below at:

[https://www.hudexchange.info/resources/documents/CoCProgramInterimRule\\_Formatted\\_Version.pdf](https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_Formatted_Version.pdf)

Applicants should have experience successfully serving and engaging the homeless population described below and demonstrated capacity to manage grant funds in a timely and effective manner.

The only persons who may be served in projects funded through the DV Bonus are survivors of domestic violence, dating violence, sexual assault, or stalking and who meet the definition of 24 CFR 578.3 paragraph (4) fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.

All DVB RFI responses to Westchester County CoC **must** propose ONE of the following:

1. A Rapid Rehousing (RRH) project meeting the requirements of 24 CFR 578.37(a)(1)(ii)  
OR
2. A Joint TH and PH-RRH (JTPR) project per Section III.B.2.r. of the FY2022 CoC NOFO.

The Rapid Rehousing component of a JTPR proposal must meet the HUD definition of Rapid Rehousing found at 24 CFR 578.37(a)(1)(ii). The Transitional Housing component of the JTPR proposals must follow the HUD definition of Transitional Housing found at 24 CFR 578.37(a)(2).

JTPR project must be Housing First, a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold) (see section III.B.2.o. of the FY2022 CoC NOFO for more information).

**One or more potential subrecipients may be chosen.**

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For FY2022 HUD is prioritizing new CoC projects that leverage other Housing Resources by utilizing housing subsidies or subsidized housing units not funded through the CoC or ESG programs (e.g. private, state, local, PHA, or other Federal programs).

Bonus scoring will be awarded to responses to this RFI where **at least 25% of the units included in the project** come from other funding sources.

To receive the bonus scoring, responses must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project.

For FY2022 HUD is prioritizing new CoC projects that leverage Healthcare Resources by utilizing other healthcare resources to provide services to project participants (e.g. direct contributions from a public or private health insurance provider to the project, and provision of health care services by a private or public organization tailored to the program participants of the project).

Note: Eligibility criteria cannot be restricted by the eligibility requirements of the health care service provider.

Bonus scoring will be awarded to responses to this RFI where:

- i. in the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; OR
- ii. an amount that is equivalent to 25 percent of the funding being requested for the project will be covered by the healthcare organization.

To receive the bonus scoring, responses must attach letters of commitment, contracts, or other formal written documents that demonstrate the value of the commitment, and dates the healthcare resources will be provided.

**2022 RFI Proposers conference will be held at 3:00 pm on Tuesday August 9<sup>th</sup>.**

This meeting will discuss all aspects of this RFI, especially considerations for designing projects with partners in order to access the HUD bonus category points (see below).

Join the meeting on WebEx as follows:

CoC NOFO RFI Bidder's Conference

<https://westchestergov.webex.com/westchestergov/j.php?MTID=m808480099de0f3ba8b867add8475c0d4>

Tuesday, Aug 9, 2022 3:00 pm | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2428 993 3956

Password: KCmwdwDs586

Join by phone

+1-415-655-0001 US Toll

1-844-621-3956 United States Toll Free

Access code: 242 899 33956

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Annual Budget proposals for the DVB projects can be for **any amount from \$100,000 up to \$2,056,968**.

**The proposer must include Matching funds equal to 25% of CoC funding requested (except Leasing funds).**

All budget items must be eligible Continuum of Care project costs, per 24 CFR 578.43 to 578.63.

All **RRH Budget proposals** must include:

- Scattered-site rental assistance for participant households
- Sufficient case management, employment training and services, outreach, transportation, child care, and any other eligible services to assist clients to achieve self-sufficiency and retain permanent housing in their RRH apartment after the HUD subsidy ends

All **JTPR Budget proposals** must include:

- Transitional Housing for participant households – this may be funded using Leasing, Operating, and/or Acquisition/Construction/Rehabilitation budget categories
- Scattered-site rental assistance for participant households in Rapid Re-housing
- Rapid Rehousing beds must be at least double the number of Transitional Housing beds.
- Sufficient case management, employment training and services, outreach, transportation, child care, and any other eligible services to assist clients to achieve self-sufficiency and retain permanent housing in their RRH apartment after the HUD subsidy ends.

All **DV Bonus Budget proposals** must include:

- Administration costs equal to 7% of program costs (Note: Admin will be split evenly with the recipient agency).
- Matching funds (cash match from applicant *or* in-kind match supplied by MOU with a 3<sup>rd</sup> Party provider) equal to 25% of HUD grant funds. **NOTE:** HUD Leasing funds (if included) do **not** require match.

Matching funds can be Cash Match provided directly by the subrecipient (e.g. using staff paid with non-CoC funds to serve the participants of this program). Source of funds for cash match CAN be occupancy charges collected from project participants if using Leasing or Sponsor-based Rental Assistance (but not if using Tenant-based Rental Assistance).

OR

In-kind match provided by a 3<sup>rd</sup> Party agency (e.g. services tailored to the participants of this program but provided by a partner agency other than the subrecipient) In-kind match must be documented by an MOU with the 3<sup>rd</sup> Party agency if your application is the one selected.

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Additional restrictions:

The type of housing proposed, including the number and configuration of units, must fit the needs of the program participants (e.g., two or more bedrooms for families.)

The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.

The proposed project must have a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply that meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).

Program participants must be assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).

Applicants will be scored on their previous experience and performance in serving long-term homeless individuals and homeless families.

Applicants must demonstrate the financial and management capacity and experience to carry out the project.

When a program participant is enrolled in a Joint TH and PH-RRH component project, the subrecipient must be able to provide both components, including the units supported by the Transitional Housing component and the TRA & services provided through the RRH component, to **all** participants. A participant may choose to receive only Transitional Housing or Rapid Re-Housing, but the subrecipient must make both types of assistance available.

**Any questions about this RFI should be e-mailed to Yoav Spiegel at [yqs2@westchestergov.com](mailto:yqs2@westchestergov.com) no later than 12 pm on Tuesday August 9, 2022.**

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## FY2022 Westchester County CoC DVB

In order to be eligible for FY2022 DV Bonus funding, this **six-page** form plus Excel file draft budget form must be emailed by **2 PM on Friday, August 12, 2022** to [DVB2022@programdesign.com](mailto:DVB2022@programdesign.com).

Narrative responses must fit on this 6-page form. Budget proposal must use the Excel budget proposal form.

Responses attempting to qualify for Bonus Scoring based on Leveraging Housing Resources and/or Leveraging Healthcare Resources should also complete Attachment 1 and include Letters of Commitment from relevant partners.

Agency Name:	
Mailing Address:	
City & Zip Code:	
Contact Name and Title:	
Telephone and Email:	
Type of Project:	<input type="checkbox"/> Rapid Rehousing (RRH) <input type="checkbox"/> Joint TH and PH-RRH

**Proposals passing Thresholds #1 and #2 will be scored on a scale from 0 to 20 points.**

**Proposals from agencies that are not current members of the CoC Board will receive 2 bonus points.** Proposals meeting the requirements for Leveraging Housing Resources or Leveraging Healthcare Resources will receive **5 bonus points**.

**Using only the space provided**, briefly describe the following:

- [Threshold question – Match must equal 25% of non-Leasing HUD funds] Describe the amount, type, and source of the Matching funds to be supplied by subrecipient. Show how your match equals 25% of the HUD funds requested (excluding Leasing funds).

Matching funds provided by subrecipient	\$
HUD <u>non-Leasing</u> funds requested (includes Rental Assistance, Supportive Services, Operating, and Administrative costs)	\$
<b>Match Percentage</b>	_____ %

- [Threshold question - **JTPR only** number of TH units in the project design (either funded by HUD or as match) must equal no more than 50% of the number of RRH units.]

HUD funded TH units		HUD funded RRH units	
Match funded TH units		Match funded RRH units	
<b>TOTAL Number of Transitional Housing Units</b>		<b>TOTAL Number of Rapid Re-Housing Units</b>	



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5. [3 points] Describe how your agency will successfully enable clients to become self-sufficient and exit the project within 24 months with no HUD subsidy so that they can remain permanently housed in their housing;  
Joint TH and PH RRH projects only: Also describe your agency's experience with the Housing First model

6. [2 points] Explain how your budget is cost-effective for the number of clients served.

Number of Units		Total Number of Clients		Total HUD funds requested	
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11. [2 points] Describe your agency's basic organization and management structure. Include evidence of internal and external coordination and an adequate financial accounting system.

12. [2 points] Other Agency Qualifications (include relevant experience, leveraged resources, and partnerships):

ALL QUESTIONS and RESPONSES MUST FIT ON SIX PAGES