

**Westchester County Continuum of Care Partnership for the Homeless  
Monthly Meeting Minutes**

**CoC Project Ranking Meeting #2 – Vote on Project Rankings  
August 2<sup>nd</sup>, 2019**

**Attendees:** Annette Peters-Ruvolo (Co-Chair), Karl Bertrand (Co-Chair), Dahlia Austin, Ruthanne Becker (phone), Vanessa Panico (phone), Seth Berman, Jim Coughlin, Erika D’Aquino (phone), Freda Macon (phone), Nicole Granata, Alba Guevara (phone), Cynthia Knox (phone), May Krukiel (phone), Allison McSpedon, Elissa Ramos, Anthony Sabia, Yoav Spiegel, Craig Wong, Jeff Worden, Walt Ritz, Danielle Gaffney, Pat Mims, Jesse Johnson, Charlie Knight, Juanquin Rogers

<b>Topic #1:</b>	<b>Discussion:</b>
<b>Announcements/Updates</b>	<ul style="list-style-type: none"> <li>• Meeting commenced at 10:05am</li> <li>• Meeting minutes from 7/31/19 revised to say “Dahlia motioned for the CoC Board not to decide on the rankings of new projects (projects that do not have performance data available) until the CoC Board is able to see the CoC project ranking of existing projects”</li> <li>• Craig Wong motioned to approve the revised version of the meeting minutes from July 31, 2019, Jim Coughlin seconded, all were in favor, zero opposed</li> <li>• CoC FY19 NOFA meeting #3 to vote on RFI’s tentatively scheduled for Wednesday, August 14<sup>th</sup> @9:30am 112 East Post Rd. Room 217, unless Board decides to conduct voting via email – APR to send email confirming.</li> </ul>

<b>Topic #2:</b>	<b>Discussion:</b>
<b>CoC 2019 Project Ranking</b>	<ul style="list-style-type: none"> <li>• Understanding the findings of audits and the process of correcting findings</li> <li>• The CoC monitoring visit score is based on a number of factors, one of them being % eligibly enrolled which is defined as the percent of clients who were verified during site visits as being correctly documented within the project eligibility requirements.</li> <li>• Recommendation made for Turning Point providers to meet separately to discuss ways to improve the program’s project ranking ; point made that all grantees should follow up with providers, particularly those projects w multiple providers, to ensure compliance.</li> <li>• Request for CoC Board members to be provided with CoC project rankings on a bi-annual basis</li> <li>• Recommendation - project scores can be improved by finding ways to increase program participants income levels</li> <li>• Two scenarios discussed for the addition of the RISE project into the CoC project ranking tally (see hand-outs)</li> <li>• A third scenario discussed for RISE to be placed at the bottom of tier 2.</li> <li>• Scenario 1 – RISE is placed at the bottom of Tier 1(#20)</li> <li>• Scenario 2 – RISE is placed in Tier 2 and is ranked (#21)</li> <li>• Scenario 3 - RISE is ranked (#23) the bottom of Tier 2 above the Bonus</li> <li>• Nicole Granata motioned to vote on the three scenarios.19 votes for scenario one, 3 votes for scenario two, 20 votes for scenario three.</li> <li>• A second vote was motioned by Karl Bertrand to vote between scenario 1 &amp; 3</li> <li>• Scenario 1 passed on a 22-20 vote. RISE will be placed at the bottom of Tier 1 and ranked (#20).</li> <li>• Jim Coughlin motioned to have Westhab RA SRO funding reallocated to First Steps. All in favor, zero opposed.</li> </ul>

<b>Follow-up</b>	<ul style="list-style-type: none"> <li>Annette Peters-Ruvolo will look into whether service providers will be provided with project rankings on a bi-annual basis.</li> </ul>
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**Meeting was adjourned at 10:53am.**

**Respectfully submitted:** Annette Peters-Ruvolo & Jeffrey Worden

**Date:** 08/02/2019

**Next Meeting:**

**Date:** 8/14/19 (tentative – to be determined this week)

**Time** 9:30am

**Location:** DCMH, 112 East Post Rd, Room 217

Westchester CoC FY2019 Project Ranking Tally

Project Name	Total ARA	Increased Earned Income		Increased Total Income		Exits to PH		HMIS DQ		Housing Utilization Rate		Length of Stay		Exits to Homelessness		Participant Eligibility	
Project Name		SysPM 4.1	4.1 data	SysPM 4.3	4.3 data	SysPM 7b	7b data	APR Q6	# Q6 data elements 5%+ error rate	APR 7b and 8b	utilization rate households	APR Q22b	leavers and stayers LOS	APR Q23	% exits to homelessness	CoC monitoring visit	% eligible
HMIS	\$260,000																
Westchester Coordinated	\$458,872																
First Steps	\$847,612	5.00	37%	2.00	40%	7.65	95%	5.00	0	4.02	98%	2.01	1642.88889	5.00	0%	5	100%
Yonkers RA	\$575,955	1.76	13%	2.85	57%	9.26	99%	2.50	1	10.00	170%	5.00	3054.17647	5.00	0%	2.69230769	54%
DCMH Leasing Project	\$164,177	0.00	0%	3.35	67%	10.00	100%	2.50	1	3.85	96%	1.55	1424.71429	5.00	0%	5	100%
CMV RA 07	\$97,030	0.00	0%	3.35	67%	10.00	100%	5.00	0	4.84	108%	2.08	1675	5.00	0%	2.5	50%
The Refuge	\$107,001	5.00	40%	5.00	40%	10.00	100%	2.50	1	0.00	64.29%	0.00	408.533333	5.00	0%	5	100%
CNR Rehousing Initiative	\$281,153	4.46	33%	2.90	58%	10.00	100%	2.50	1	5.19	113%	1.36	1337.29412	5.00	0%	1.25	25%
DCMH Vet Home 03	\$90,312	0.00	0%	5.00	100%	10.00	100%	2.50	1	2.77	83%	1.23	1273	5.00	0%	5	100%
Homestead	\$468,431	0.00	0%	3.20	64%	8.39	97%	2.50	1	3.63	94%	1.06	1192.90625	5.00	0%	3.33333333	67%
New Start	\$802,217	5.00	83%	5.00	92%	10.00	94%	0.00	2	0.00	147%	0.00	455.171429	3.75	7%	5	100%
CMV RA 05	\$230,013	0.68	5%	2.10	42%	10.00	100%	2.50	1	6.71	131%	1.99	1635	5.00	0%	3.33333333	67%
HIV RA	\$70,773	0.00	0%	0.00	0%	10.00	100%	2.50	1	2.08	75%	1.18	1250	5.00	0%	1.66666667	33%
CMV RA 06	\$285,485	1.08	8%	2.10	42%	10.00	100%	2.50	1	3.41	91.1%	1.66	1476	5.00	0%	2.5	50%
Shallow Rent	\$384,214	1.35	10%	3.10	62%	8.65	97%	0.00	2	4.15	100%	1.42	1366.09524	5.00	0%	3	60%
DCMH RA Project	\$8,407,550	0.54	4%	1.10	22%	9.24	98%	2.50	1	3.76	95%	3.89	2530.81057	2.56	13%	1.73076923	35%
Rapid Road To Housing	\$882,731	1.08	18%	1.14	21%	0.00	58%	5.00	0	10.00	241%	5.00	445.383178	1.11	20%	5	100%
Issan House	\$279,467	0.00	0%	1.45	29%	8.65	97%	2.50	1	2.91	85%	1.97	1625.375	5.00	0%	0	0%
CMV RA Vets	\$53,080	0.00	0%	0.00	0%	10.00	100%	2.50	1	0.00	50.0%	2.05	1663	5.00	0%	0	0%
RISE	\$594,021																
Turning Point	\$2,941,203	0.27	2%	1.20	24%	5.00	90%	2.50	1	3.75	95%	0.77	1057.99359	0.00	26%	3.16666667	63%
Westhab RA SRO	\$45,158	0.00	0%	1.65	33%	0.00	80%	5.00	0	3.63	94%	0.00	695	5.00	0%	5	100%
Stepping Stones	\$329,915	0.00	0%	0.00	0%	0.00	89%	0.00	2	10.00	81.25%	5.00	365.315789	5.00	0%	5	100%
		5		5		10		5		10		5		5		5	

Westchester CoC FY2019 Project Ranking Tally

APR timeliness	% unspent	% unspent	Population with severe needs	Project Component		Low Barrier	Participation in CE				CoC Board Attendance			SCORE		Project Name	
SAGE		% spent last APR	Project Application	Project Application	component	Project Application	HMIS and CE attendance records	non-CE enrollments	CE notes	CERC attendance	CoC attendance records	recipient attendance most CoC Board meetings	provider attendance most CoC Board meetings	TOTAL		Project Name	RANK
														100	\$18,656,370	HMIS	1
														99	\$18,396,370	Westchester Coordinated Entry	2
1	4.76502117	95.30%	5	10	PSH	5	5	3		2	3	1.5	1.5	69.44	\$17,937,498	First Steps	3
2	4.51327227	90.27%		10	PSH	5	4	3		1	1.5	0	1.5	66.07	\$17,089,886	Yonkers RA	4
1	4.25594436	85.12%	5	10	PSH	5	5	3		2	3	1.5	1.5	64.51	\$16,513,931	DCMH Leasing Project	5
2	4.80176988	96.04%		10	PSH	5	5	3		2	1.5	0	1.5	61.07	\$16,349,754	CMV RA 07	6
2	5	100.00%	5	5	TH	5	5	3		2	1.5	1.5	0	61.00	\$16,252,724	The Refuge	7
2	4.61777007	92.36%		10	PSH	5	5	3		2	0	0	0	59.28	\$16,145,723	CNR Rehousing Initiative	8
2	2.76892548	55.38%	5	10	PSH	0	5	3		2	3	1.5	1.5	59.26	\$15,864,570	DCMH Vet Home 03	9
2	4.84251367	96.85%	5	10	PSH	5	0	0	1 of 5 pre-CE	0	3	1.5	1.5	56.95	\$15,774,258	Homestead	10
2	3.2007019	64.01%	3.28	10	RRH	0	5	3		2	3	1.5	1.5	55.23	\$15,305,827	New Start	11
0	4.10646741	82.13%		10	PSH	5	3	3		0	0	0	0	54.41	\$14,503,610	CMV RA 05	12
2	3.03917802	60.78%	5	10	PSH	5	5	3		2	1.5	0	1.5	53.96	\$14,273,597	HIV RA	13
0	3.83319804	76.66%		10	PSH	5	5	3		2	1.5	0	1.5	53.58	\$14,202,824	CMV RA 06	14
1	3.55013332	71.00%	2.5	10	PSH	5	3	3		0	1.5	0	1.5	53.22	\$13,917,339	Shallow Rent	15
2	4.00495958	80.10%	1.875	10	PSH	5	1.66666667	0	2 of 40 pre-C	1.66666667	3	1.5	1.5	52.87	\$13,533,125	DCMH RA Project	16
2	3.39872769	67.97%	2.5	10	RRH	0	5	3		2	1.5	0	1.5	52.73	\$5,125,575	Rapid Road To Housing	17
2	5	100.00%	5	10	PSH	5	0	0	2 of 8 pre-CE	0	3	1.5	1.5	52.48	\$4,242,844	Issan House	18
1	4.97561153	99.51%	5	10	PSH	5	3	3		0	0	0	0	48.53	\$3,963,377	CMV RA Vets	19
														47	\$3,910,297	RISE	20
2	4.42615905	88.52%	0.35	10	PSH	5	4.6	3		1.6	3	1.5	1.5	46.03	\$3,316,276	Turning Point (\$708,668 [24%] in Tier 2)	21
2	1.85840046	37.17%		10	PSH	5	5	3		2	1.5	0	1.5	45.64	\$375,073	Westhab RA SRO	22
2	4.03178182	80.64%	5	5	TH	0	3	3		0	1.5	1.5	0	45.53	\$329,915	Stepping Stones	23
2	5		5	10		5	5				3			85			